

DID YOU KNOW??

MANAGEMENT

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10 Key Strengths Required To Be A Great Manager

Reitman is often asked to help our clients develop their supervisory or management staff. We use this list for evaluating characteristics needed to attain management success.

1. **Planning:** Good managers develop a results focused plan of action.
2. **Organization:** Organization is a key to good management. It both sets an example for supervisees and allows the manager to multi-task daily.
3. **Communication:** Effective managers communicate clearly and actively solicit input.
4. **Delegation:** Managers effectively delegate tasks so that they have the time and energy to pursue their goals. It also demonstrates trust in their staffs' ability to do the task well.
5. **Confident Decision-Making:** Successful managers accept responsibility for their decisions and demonstrate confidence in the process.
6. **Optimism:** Effective managers have a contagious positive outlook. They see the positive and seek out opportunity even during the most difficult times.
7. **Flexibility:** Successful managers stay focused on the big picture and they are willing to change direction if it means greater success for the company.
8. **Candid Self-Evaluator:** Effective managers are open to input and recognize their own flaws.
9. **Team Player:** Great managers pitch-in to help their staff. They demonstrate to employees their willingness to do what they ask staff to do.
10. **Reward Employees:** Managers who have an effective reward program experience higher production from staff.



For more information on this or any other management issues contact Anthony@reitmanpersonnel.com.

Excerpts from: Matthew Hayes –All Star Supervisors