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From The Desk of Marcia Cerrone:

Qualities of a Good Employee

When interviewing, pay attention to the soft skills



Good employees are vital to a company's success. Skills and knowledge, are important but you will increase the success of your hiring by paying attention to the following important traits that highly successful employees possess.

- **Passion** - The more passionate an employee is about his or her job, the more likely they will be successful. Passion drives motivation and enables a person to go above and beyond. Passion also makes people more creative.
- **Work Ethic** - A strong work ethic is crucial to one's personal success and to the success of the company. Attendance and punctuality are measures of work ethic. When an employee has a good work ethic, they tend to commit to the company's mission and understand the importance of their role in the company. Their job is a high priority in their life.
- **Team Player** - A team player will help out in areas of the company. A good employee will learn job functions other than what they were hired for, so they can fill in when needed. Team players are flexible and get along with co-workers and cause little or no drama. A team player will always help out to get the job done.
- **Attention to Presentation** - A good employee is neat and presentable. Their attire is appropriate for the job environment.
- **Positive Attitude** - This should be a must when considering a candidate. Nobody wants to be around a negative, unhappy person. That attitude can be counterproductive. A positive attitude makes the work environment more pleasant and productive.
- **Coach-ability** - is the ability to take input, learn and grow. Our experience at Reitman is that this is a vital and often overlooked attribute. In fact most new employees fail, not because of lack of skill or knowledge, but because they lack interpersonal skills and the ability to learn.

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Accounts Receivable - Milford, CT

Maintenance Mechanic - New Haven, CT